



Request for Unit Renovation

Full Name of Owner:	
Unit/Villa Number:	
Phone Number:	
Email Address:	

Description of proposed work (attach plan if structural)

Name of Contractor	
Is City of Joondalup Approval Required?	
Contractor public liability insurance sighted?	

Signature: _____ Date: _____

OFFICE USE ONLY

Date Received:	
Plans Seen:	Yes/No
City of Joondalup Building Approval provide	Yes/No
Colour scheme approved:	Yes/No
Approval/disapproval letter sent	Yes/No

Signature of approving officer: _____

Date Approved _____