

REQUEST FOR UNIT RENOVATION

Full name of owner: _____

Unit/Villa number: _____

Phone number: _____

Description of work proposed (include plan if structural)

Signature: _____

Date: _____

OFFICE USE ONLY

Date Received: _____

Plans seen: yes/no

Colour scheme approved colour: yes/no

Neighbours contacted: yes/no

Conditions outlined: yes/no

Signature of approving officer: _____

Date Approved: _____